






Location West Hunslet Room, Learning Partnerships Hillside, Beeston Road, Holbeck SLEET Group	
Minutes of meeting held 9 <sup>th</sup> December 2009	
<b>Present:</b> Diana Towler – JCP, Kieran Chesbrough – A4E Pathways, Helen Easter – Best Ltd, Lynette Falconer – LCC, Sarah Sues – Learning Partnerships, Kam Sangra Jobs 7 Skills, Kathryn Aird – Remploy.	
<b>Note taker:</b> Vicky Tindell-Starbuck	
<b>Apologies:</b> Cltr Geoff Driver, Diana Smith (4 Families), Angela Goodyear, Jo Collins, Fina – working Minds, Keith Landers, Rosemary Sheen.	
1.0	<b>Welcome and introductions</b>  Diana opened the meeting and asked members to do a quick introduction.
2.0	<b>Minutes and Action Points from last meeting</b>  Previous minutes agreed.
3.0	<b>Overview of 2 new provisions</b>  Jobcentre Plus Support Contract – please see attached   \\Dfs60268\ 100102001\workgrou  Think Positive – Mental Health/Learning Disabilities – please see attached   \\Dfs60268\ 100102001\workgrou
4.0	<b>Progress on Action Plans</b>  Diana asked for feedback on activities in each of the areas covered by the Area Action Plans. <b>All partners who have not yet submitted their feedback to Vicky.</b>  It was agreed for each area action plan to have a lead person, so to progress

## Appendix 4

	<p>worklessness. Beeston &amp; Holbeck – Learning Partnerships – Sarah Suess Belle Isle – Best – Helen Easter with support from Vicky Tindell-Starbuck Cottingley – A4E – Kieran Chesbrough with support from Vicky Tindell-Starbuck Hunslet – Jobs &amp; Skills – Kam Sangra Middleton – Josephy Priestley College - Rosemary Sheen There will be a meeting of all 5 lead people in January 2010</p> <p><b>AP4.1</b> Members to email to Vicky what commitments they can agree with regard to the market stall i.e staffing by COP 16.12.09. The following members have already agreed to support the Learning/training stall:- JCP, Learning Partnerships, Remploy, Jobs &amp; Skills, Best, A4E, Joseph Priestley College and the Library Service.</p>
5.0	<p><b>AOB</b></p> <p>Right to Control – please see attached</p>  <p>\\Dfs60268\ 100102001\workgrou</p> <p>Extra help for Young People – please see attached</p>  <p>\\Dfs60268\ 100102001\workgrou</p> <p>Leeds Offer – please see attached</p>  <p>\\Dfs60268\ 100102001\workgrou</p> <p>Updated Directories will be sent out shortly, once the members have received them could you please check that the information is correct.</p> <p>Kathryn Aird mentioned Remploy in Sheffield has a mobile office/bus, Kathryn will look into this and get back to the group.</p>
	<p><b><u>Date of next meeting:</u></b></p> <p>The next meeting will be on 03<sup>rd</sup> March 2010 from 9.15 to 12.30, location Hillside.</p>